

Integra Telecom

Subpoena Policy

General. This Subpoena Policy applies to all wholly-owned subsidiaries of Integra Telecom, Inc., including Eschelon Telecom, Inc. and Electric Lightwave LLC. The Integra Telecom (“Integra”) Privacy Policy provides that we will not release personally identifiable information, that is, information sufficient to identify a particular subscriber, including account information, except under specific circumstances. The Privacy Policy provides in part as follows:

Occasionally, Integra may be required by law enforcement or judicial authorities or other legal process to provide information collected from its customers and web visitors. We will disclose such information upon receipt of a court order or subpoena, or as otherwise provided by law.

If you seek the identity of or account information about an Integra subscriber in connection with a criminal or civil legal matter, you must serve Integra with a valid subpoena at the address below, either in person or via facsimile transmission, or at our agent for service of process. You must also agree to compensate Integra for our subpoena response services according to the terms of this policy.

Service of Subpoenas. All criminal or civil subpoenas served directly upon Integra should be directed to the custodian of records listed below:

Custodian of Records
Integra Telecom
730 Second Avenue S., Suite 900
Minneapolis, Minnesota 55402
Facsimile: 612.436.6816

Questions or requests for assistance should be directed to Tobe Goldberg, Legal & Regulatory Administrator, 612.436.6084 or tlgoldberg@integratelecom.com.

Notice to Subscribers. Unless prohibited by law, upon receipt of a valid civil subpoena, Integra may notify the subscriber whose information is sought via facsimile or U.S. mail.

Fees for Subpoena Compliance. Integra charges the following rates for compliance with civil subpoenas. We will invoice the person or entity submitting the subpoena following receipt. The subpoena proponent must make payment within 30 days from the date of receipt of our invoice. Checks should be made payable to Integra Telecom.

Integra’s subpoena compliance fees and charges are as follows:

\$75.00 for response including research time
\$0.25 cents per copy